

## **Introduction**

The UK Modern Slavery Act 2015 stipulates that businesses are required to publish a statement each financial year demonstrating an understanding of the Act and the steps that are being taken to ensure that modern slavery and human trafficking are not taking place, whether within the business or its supply chains, in any way.

Modern slavery and human trafficking in all their various forms and guises are a crime in the UK and much of the world. They are a violation of fundamental human rights and as such Decco Ltd will not tolerate or condone slavery or human trafficking in any part of our organisation. We have a zero-tolerance approach to modern slavery and human trafficking and are totally committed to acting ethically and with integrity in all activities and business relationships and we expect our supply chain, contractors, employees and all other business partners to commit to the same.

The company will not knowingly support or deal with any business involved in slavery or human trafficking.

Decco Ltd have published this statement relating to the financial year ending 31<sup>st</sup> December 2020.

## **Our business**

Decco Ltd is a privately-owned company, serving three distinct markets, high street retailers, garden centres and building and engineering companies. Our decentralised management style allows us to build meaningful local relationships with both customers and suppliers. Decco Ltd serves over 4000 customers from 15 strategic sites and with over 280 employees.

All company sites are based in the United Kingdom. The majority of our sales are within the UK, however we also have a strong customer base in the Republic of Ireland. Decco Ltd also works with a number of international suppliers from a number of countries, including:

- Belgium
- Republic of Ireland
- The Netherlands
- Norway
- United States of America

The majority of our suppliers operate within the European Union; however, we are conscious of the increased risk posed by the trade undertaken outside of this area and are working on building stricter controls to reduce our risk of exposure to unethical practices and procedures.

The majority of Decco Ltd.'s workforce is employed permanently, using agency workers as required.

Since our last published statement, we have continued to work hard on improving our knowledge of the Modern Slavery legislation and the surrounding framework, as well as improving our application of it in our own practices. It is important to us as a company that our staff and suppliers have a comprehensive set of policies and processes to follow and a clear understanding of what is expected of them with regards to their role in identifying potential acts of slavery or trafficking.

In our 2019 statement we set out to strengthen our approach to the Modern Slavery legislation by addressing the following goals, which we are happy to confirm have been successfully met in 2020:

**Training** – A new training module focussing on understanding, identifying and reporting suspected Modern Slavery has been rolled out across the business and our teams have made good progress in getting this completed so far. This is a mandatory requirement and will be completed annually.

**Access to policies** – Our online document storage facility has been launched, ensuring easier access to policies, guides and handbooks for all staff. This has been well received and we continue to raise the profile of the Portal across the Company.

**Due diligence** – We have drawn on experience from across the Company in order to create a supplier due diligence programme which will facilitate a more structured and effectively documented review of all new and existing suppliers. This is currently in the testing and fine-tuning phase of implementation and we are hoping to roll this out imminently.

The Directors and senior management team at Decco Ltd have overall responsibility for ensuring this policy complies with our legal and ethical obligations, and that all persons working for us or on our behalf comply with it.

The prevention, detection and reporting of modern slavery in any part of our business or supply chain is the responsibility of all persons working for us, or on our behalf, in any capacity.

## **Policies**

**Code of Conduct:** All new starters to the business are provided with our Code of Conduct on employment as part of the Company Handbook and specifically in our Standard Practice Instruction, Business Ethics. A declaration of compliance to the behaviours expected is required and refreshed.

**Adult and Child Safeguarding Policy:** Communicates the safeguarding of vulnerable adults and children.

**Equal Opportunities Policy:** Within our own business we ensure that all employment laws and Right to Work checks are adhered to through thorough policies, incorporating high standards of conduct communicated in our Employee Handbook. We have a confidential reporting line for whistleblowing, accessible to all employees and notices with information regarding this reporting line are clearly displayed at all locations.

All persons working for us in any capacity must read, understand and comply with our Modern Slavery policy and avoid any activity that might lead to, or suggest, a breach of this policy.

All Decco Ltd policies are readily available to all employees at each company site.

## **Due Diligence**

Decco Ltd is satisfied from its own due diligence there is no evidence of any act of modern slavery or human trafficking within its own organisation.

As part of Decco Ltd.'s due diligence processes into modern slavery and human trafficking the supplier approval procedure incorporates a review of the controls undertaken by them. The Company also conducts premises visits, as deemed necessary, to overseas suppliers to ensure due diligence is observed.

Our Modern Slavery Statement is available to all employees and they are expected to read and understand it. This statement must be clearly and prominently displayed on the Notice Board at all business locations.

We are committed to improving our current processes and policies and as such are working on a more robust and comprehensive due diligence policy which can be rolled out across the business to standardise our approach.

## **Risk Assessment**

Our business is based in the United Kingdom and as such has a low risk of exposure to modern slavery or trafficking. Our supply chain has also been assessed to be at low risk of modern slavery occurring (based on information taken from Global Slavery Index).

We have recently added Modern Slavery training to our online course library as a step towards improving knowledge and controls. This training includes important information regarding red flags and how to report concerns and we hope that this will encourage any individual with genuine concerns to raise them immediately and with confidence.

There were no reported incidents of modern slavery or trafficking in the 2020 financial year.

### **Looking forward**

We aim to work on the following in the 2021 financial year:

Supplier Due Diligence – Programme to be fully rolled out and implemented with all new suppliers ongoing. To ensure a uniform approach to Modern Slavery requirements, all existing suppliers will also be required to engage with the programme.

Risk Assessment – A new risk assessment and policy to be produced to encourage regular assessment of risk in relation to Modern Slavery in our supply chain. With this new documentation it's anticipated that our commercial teams will be better equipped to spot signs of Modern Slavery when conducting site visits to current and potential suppliers.

Decco Ltd will review both its supply chain and internal operations on an annual basis to check compliance with the above policy, and to ensure that our policy is being implemented effectively.

The Directors and senior management team will review the Company's statement in response to any major business, organisational or legislative changes or as a result of any breach or concern regarding modern slavery and approved this current statement.

Approved by

Steve Westbrook  
Chief Executive

Effective 16.06.21